

**Region 7W IEIC**  
**Meeting Minutes**  
**December 7th, 2023 1:00-3:00 PM (virtual)**

**Milestones**

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[www.milestonesmn.org](http://www.milestonesmn.org)

1. Welcome and Introductions (quorum 13 members)- Makayla Wijeratne; Jeanne Holland; Christine Landherr; Lindsay Zirbes; Marcia Schlattman; Jodie Dhooge; Janelle Ortiz; Lea Dobbs; McKenzie Pearson; Brittany Pfannenstein; Lisa Maschino; Chastity Jacobson; Theresa Evans; Kimberly Andres; Angela Arceneau
2. Approvals
  - a. Minutes: September 14th, 2023- **Christine Landherr motioned to approve the minutes from September 14<sup>th</sup>; Janelle Ortiz 2<sup>nd</sup>...Motion Approved**
  - b. Agenda (any additions)- No additions or changes
3. Financial/Budget
  - a. Expenditures- Fiscal host has not received our funds yet. Janell is working with the state to get that resolved. They have still been sending out payments even though funds have not been received. Discussed all bills paid out yet.
  - b. Request for Funding (review any submissions received)- Request from Kimball was submitted after the September 14<sup>th</sup> meeting. The thought was that it was filled out and submitted before the meeting, but it had the incorrect dollar amount. They would like the request from September to be voided and this request be submitted. It is for postage of new baby packets that include HMG materials and onsite; amount of \$131.25. **Janelle Ortiz motioned to approve the postage of \$131.25 for Kimball and Marcia Schlattman 2<sup>nd</sup>...Motion Approved**
  - c. Proposal to Spend
    - Up to \$2,000 First Step Books
    - Up to \$5,000 Social Indoor Winter Campaign
    - Up to \$1,000 EPromos to have When to Refer Magnets reproduced from region 7E- Request from Benton/Stearns Education District & Foley**Kimberly Andres motioned to approve Marcia Schlattman 2<sup>nd</sup>...Motion Approved**
4. New Business
  - a. Updates from Public Awareness Coordinator-Makayla.  
Fairs and Expos
    - Attended the Building Equity in Health event September 14<sup>th</sup>. Handed out around 50 items.
    - Materials were distributed at the Hispanic Health Fair on September 15<sup>th</sup>.
    - Energize early learning event sponsored by Milestones happened on September 30<sup>th</sup>. Had 98 in attendance.
    - Family Fun Fest in Big Lake first Friday of October. Very well attended with lots of items handed out.

Billboards

- No campaign is going on currently.

## Epromos

- Nothing purchased since last meeting.

## Social Indoor Advertising

- No campaign is going on currently.

## Region 11

- Items in stock at Milestones.
- Behavior Has Meaning & Biting Has Meaning wheels now in stock at Milestones.

## First Books

- Out of all board books. Paperback age books are still available.

## Risdall

- Campaign going on now until July 2024

## Xidigtv.com

- No current campaign is going on currently.

- b. Implicit bias work- Makayla- This month's discussion was about whiteness. We talked about how whiteness and white racialized identity refer to the way that white people, their custom, culture, and beliefs operate as the standard by which all other groups of are compared. Whiteness and the normalization of white racial identity throughout America's history have created a culture where nonwhite persons are seen as inferior or abnormal. Which in turn grants advantages to white people. Think about how everyone non-white is referred to. African American, Latin American, Native American, etc. White people are just American. Great resource: <https://nmaahc.si.edu/learn/talking-about-race/topics/whiteness>
- c. Outreach events attended by IEIC members? **Foley is having a resource fair on March 16<sup>th</sup> from 9am-12pm at the high school. They are looking for someone to table the event for Help Me Grow.** If you can help them out, please let Lisa Maschino know.
- d. Indigenous and/or tribal representation on IEIC (updates?); No updates since last meeting. Still working on recruitment.
- e. State Updates
  - i. State IEIC Monthly Calls: 3<sup>rd</sup> Monday of the month from 9-10 AM. (if you want to join, email Lindsay and she will forward your request to Cat)- The last meeting occurred before our previous IEIC meetings as Cat has been absent and needed to cancel the meetings. The last meeting in attendance was about the new Department of Families and Children and those resources will be forwarded along to the rest of this group as soon as they are received. Have not gotten anything yet.
- f. Data Sharing from School Districts-Referrals [23-24 Region 7W IEIC Referral Numbers Spreadsheet](#) was shared and went over district referrals
- g. Referrals/Collaboration with CentraCare: No big updates. Referrals continue as usual. Can ASQ score be included with the referral to the HMG? It is the one test that is not done electronically so there is not a score that is formally entered into the child's chart. Someone completely different at CentraCare is doing the actual referral so they would have no idea what the score was. Brittany is hoping that this will be able to be done differently in the future. The system has plenty of HMG supplies and will be refilled as needed.

- h. Training for IEIC's discussion- Makayla has tried connecting with Cat to find some options on microaggressions but she is out this month due to family emergency so it may be a while before this gets hammered down. Makayla is nervous about planning a speaker without prior approval from Cat to ensure it being covered by our funds.
- i. Review Operating Procedures and Bylaws this year (discussion): This was originally brought up to look at who our membership is and see where we have gaps. The fiscal host needs to be updated or worded differently so that it does not have to be redone every time that position changes. St. Michal/ Albertville needs to be added to the membership. Tri-Valley Head Start should be added as well. Missing membership from Stearns public health and St. Cloud school district. Update the SEAU from 7 to 8. Need to have someone from the school board and a family with children who are receiving services. Parent reimbursement needs to be updated to \$75.00. Add location of meetings under "public meeting" section or have a designated location if people wanted to physically attend. As a part of open meeting law. Makayla is going to update the Milestones website to reflect the meeting dates and locations to abide by that law. Janelle will look at this and try to form a group to go over this and bring changes to next meeting in February.
- j. Head Start presentation: Brittany P. sits on the Reach Up board and they have been in discussion about how to better support families with children with disabilities. She was wondering if the group would be interested in having Reach Up present at the February IEIC meeting? Looks like the group feel very comfortable with their services and does not feel the need to have a presentation.

#### 5. Agency Updates/ Training Opportunities

- Stearns County- fully staffed with someone new starting last week.
- Sherburne County- not much change but very busy with birth to 5yrs
- Sherburne Northern Wright- very busy with lots of children who have significant needs and have never had any outside sources. Lots of behaviors and communication issues.
- Benton/Stearns Ed- had her outreach event and had 100% attendance so thank you for helping fund that. She did a blurb about Help Me Grow with many asking for more information presented to them. Great discussion on how to smoothly transition birth to 2 kiddoes into the 3yr program.
- St. Michael/ Albertville- Reach out to Center for Inclusive Child Care for some assistance and have had a wonderful experience with them. They have helped support local child care educators.
- Milestones- significant changes with early learning scholarship program. No current waiting list with a significant amount of funding available right away. New age frame is birth to 4yrs of age to apply. Please send families to [www.milestonesmn.org](http://www.milestonesmn.org) to apply or find more information. Has some funding to work with those doing family, friend, and neighbor care so if you know of anyone doing that work or using a family, friend, or neighbor please send them to Milestones as there is funding and support available to them. Still have a bi-lingual Somali outreach position open at Milestones. Please refer if you know of anyone.
- WCED- going to be down some staff in the next month or so due to some medical needs of staff so allow a bit of grace and patience with them as they are working short staffed. Has been attending ECFE classes and learning a lot from families who attend. Found it very helpful.

Next Meetings held at Milestones or virtually: **Upcoming IEIC Meetings**

**February 8<sup>th</sup> (virtual) 1-3 pm**

**April 11<sup>th</sup> (in person) 1-3 pm**

6. Adjourn: Jeanne Holland motioned to adjourn the meeting; Lisa Maschino 2<sup>nd</sup>...Motion Accepted